

**TITLE:** Foster Care Regional Director

**STATUS:** Full time/Non-exempt

**LOCATION:** Stevens Point, WI

**REPORTS TO:** Foster Care State Director

**SALARY:** \$50,000 - \$60,000

### **JOB SUMMARY**

The Regional Director is responsible for the daily operations of the area's treatment foster care program in accordance with program goals, policies, and procedures.

The position provides oversight of the clinical and case management services for children and adolescents with emotional/behavioral issues, families, and treatment foster families in our program. This includes completing Quality Assurance reports to ensure foster homes are meeting Chapter 56 requirements and providing training for foster parents.

The Regional Director monitors the area program to ensure compliance with state programs and policies and is responsible for recruitment and growth in the program as well as supervision and support of foster parents to ensure program success.

Equal Opportunity Employer

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**Note:** This position will work generally between our Green Bay and Fox Valley offices for an initial training period of six months. After the initial training, the position will primarily report in central Wisconsin.

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### **DUTIES AND RESPONSIBILITIES**

Duties and responsibilities include, but are not limited to:

- Responsible for recruitment of new foster parents
- Complete licensing, re-licensing and training of foster parents
- Coordinate and facilitate positive relationships with counties and referral sources
- Meet bi-weekly with children and foster parents
- Oversee day-to-day functions in regional program
- Design and facilitate program recruitment plan to ensure regular program growth
- Ensure all state requirements are being met in foster homes
- Maintain an understanding of all program and clinical processes and paperwork
- Respond to both internal and external program grievances
- Maintain an understanding of trends and ongoing program development

- Participates in committees both internal and external to address Social Policy regarding foster care and children aging out
- Other duties as assigned by State Director, Treatment Foster Care

### **EDUCATION AND EXPERIENCE**

Qualified candidate must possess/meet the following requirements:

- Bachelor's degree from an accredited school of Social Work or related field; Master's degree in Social Work is preferred
- Licensed/certified under Chapter 457, Wis. Stats
- 2 years of post-degree social work experience in a supervisory capacity including family or child welfare
- Strong leadership and organizational skills
- Hold and maintain a valid driver's license
- Excellent communication skills

### **VALUES**

- Place a high priority on professional conduct and quality
- Be willing to make a professional and personal investment in the future of the organization and its mission
- Promote an atmosphere of fun and friendship
- Acts with integrity towards colleagues, clients, and community members
- Be comfortable and committed to the integration of spirituality and faith in our relationships with our colleagues and clients