



Opportunity: Full Time AmeriCorps Program Assistant Position – Sheboygan, WI

Foundations Health & Wholeness and the Runaway and Youth Services (RAYS) program in Sheboygan is searching for an independent, motivated individual to coordinate RAYS programming and services including outreach, basic center services, case management and mediation services for youth and families.

Primary Duties include:

- Use a trauma informed care approach and best practice techniques to develop programming for youth during community outreach activities
- Collaborate with community agencies and resources, as well as participate in community committees relevant to the grants that fund the RAYS program
- Provide/coordinate community outreach including events/activities, presentations, and groups at area schools or community
- Assist with creation/distribution of marketing materials as is required by the program grants so youth in the community know the brand and staff
- Coordinate gateway services for youth in need: Access to shelter, food, transportation, hygiene, medical, and referral info

Ideal Candidate Qualities:

- Excellent communication skills
- Experience working with at-risk youth
- Comfortable communicating with people ranging from one-on-one conversations to groups of different sizes
- Self-motivated and dependable; can work independently
- Ability to foster relationships with community partners
- Always acts with integrity towards partners, clients and community members
- Bachelor's Degree in Social Work or related field
- Possess and maintain valid driver's license

Term Length/Commitment:

This position is funded through the AmeriCorps National Community Service program. The term of service is a one-year commitment from September, 2021 to August, 2022. Members must complete 1,700 hours within the service year, which averages about 33 hours per week. Full time members receive a yearly living allowance of \$16,000 which equates to about \$667 (with less withholdings), paid out on the 15th and the last day of each month. Members that fulfill their yearly hourly commitment receive an education award at the conclusion of their term of service. The 2021-22 education award amount is \$6,345. Flexible schedule required. Primarily daytime hours with occasional evenings/weekends.

Health and Childcare Benefits:

Health insurance is available for full-time members provided they are not covered under another policy. Family members are not eligible for coverage. WAHRS will provide a policy that meets requirements of the Affordable Care Act. Childcare benefits are also available for full-time members who meet income requirements.

Send cover letter and resume to Carrie Spates at
cspates@wearefoundations.org

or

Foundations Health & Wholeness

Attn: HR

1061 W Mason St.

Green Bay, WI 54303

* Foundations health & Wholeness is an Equal Opportunity Employer